

HARPLEY PARISH COUNCIL

Councillors are summoned to attend a meeting of Harpley Parish Council to be held on Thursday 30th July 2026, at the Village Hall, Nethergate Street, Harpley it will follow the Annual Parish meeting

The meeting will consider the items listed below.

Members of the public are welcome to attend and contribute in the time set aside for this.

Michelle Wroth

Parish Clerk

22 July 2026

AGENDA

1. Declarations of Interest

- a) To receive declarations of interest

2. Apologies for Absence

- a) To receive apologies for absence

3. Minutes

- a) To consider approving minutes of the meeting held on 21 May 2026
- b) Matters arising from the minutes above, or previous meetings (information only)

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4. Public Participation

- a) To receive comments and questions from Members of the Public

5. Co-Option of Member

- a) To receive applications for Co-Option for Member Vacancies

6. To receive reports

- a) County Councillor
- b) Borough Councillor
- c) Parish Councillor updates if applicable

7. Planning

- a) Consider Planning Application(s): None at time of publishing agenda
- b) Consideration of applications arriving after publication of agenda
- c) Other Planning matters, including recent decisions

Application	Address	Description	Decision
26/00792/F	Ravens Yard, Nethergate Street	Variation of Condition Numbers: 2, 3, 5, 7,8,9 & 11of Planning Permission: 24/00068/F	WITHDRAWN 08.07.26

8. Finance

- a) Consider Payments to be made

Name	Description	Gross
Direct Debits:		
Unity Trust	Service Charge May	7.00
Unity Trust	Service Charge June	7.00
BACS:		
Nurture Landscape Ltd	Ground Maintenance – May	185.69
Nurture Landscape Ltd	Ground Maintenance – June	185.69
Salaries	Salaries (May)	300.48
HMRC	PAYE P2	10.44
Ewings Accounts	Payroll P1 and P2	36.00
Salaries	Salaries (June)	300.28

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HMRC	PAYE P3	34.60
NALC	Website hosting	130.32
Nurture Landscape Ltd	Prince Increase May/June	241.39
Salaries	Salaries (July)	300.48
HMRC	PAYE P4	34.40
M Wroth	Expenses April to July	82.80

b) To note receipts:

Name	Description	Amount
Unity Trust	Interest	12.26

c) Bank Reconciliation at 22.07.26 – Reserves of £6,141.99

d) To note financial report Budget vs Actual

9. Other items for consideration

a) BT Kiosk – Update and Next Steps

Receive update regarding progress on the BT kiosk project. Following the report, members will consider the next steps required to support the planned conversion of the kiosk into a community book library. This may include discussing any preparatory work needed, identifying resources or materials, and confirming any further actions that the working party or the Council may need to take.

b) Play Equipment – Future of the Play Area

The Council will undertake a more detailed discussion about the long-term future of the play area. This will involve reviewing the expected maintenance requirements and lifespan of the existing equipment, as well as exploring options for raising funds to support future repairs or improvements. Members will also consider whether to establish an earmarked reserve within the Council's budget to ensure ongoing provision for play equipment. In addition, the Council will look at potential grant funding opportunities that could support refurbishment or a phased replacement programme and identify any immediate priorities that may require attention.

c) Approval of Standing Orders

Council to review the Standing Orders and resolve whether to approve and adopt them. Members may also consider whether any amendments are required prior to adoption.

d) Approval of Financial Regulations

Council to review the Financial Regulations and resolve whether to approve and adopt them. Members may also consider whether any amendments are required prior to adoption.

e) Playing Field Grass Cutting

To consider and approve the appointment of a contractor to undertake routine grass-cutting and maintenance of the playing field for the forthcoming season, based on the quotations received.

10. Correspondences

a) Email received regarding the play area and its future

11. Other items for discussion

a) Matters raised by Cllrs – for discussion only

b) Receive future agenda items

12. Next meeting

a) To confirm the next meeting as at 7.00pm in the Village Hall, on Thursday 24th September 2026

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